

DIRECTIONS:

- Bachelors Degree – Complete Section I, II
- Associate of Arts Applicants – Complete Section I
- Associate of Science, Associate of Applied Science and Certificate Applicants Complete Sections I, II
- High School and GED Applicants - Complete Section I
- Dual Enrollment/Early College students - Complete Section III
- Turn in your application for graduation at the Q and A Center and pay fee at the Cashiers Office or at any Daytona State College campus office.
- Mail payments/application to 1200 West International Speedway Blvd., Daytona Beach
- All correspondence will be sent to student's Falconmail address.

FOR OFFICE USE ONLY

Primary Degree Fee \$ _____
 Additional Degree
 Operator's Initials _____ Date: _____

SECTION I - All Applicants

Date: _____

Student ID _____

Please PRINT your name below exactly as you want it to appear on your diploma:

(FIRST) (MIDDLE) (LAST)

Mailing address where we will mail your diploma.

Address: _____
(MAILING ADDRESS) (CITY) (STATE) (ZIP CODE) (PHONE NUMBER)

Type of Degree or Certificate you are applying for: AAS AA AS BACHELOR Certificate High School Diploma GED

Program of Study: _____ Program Code

--	--	--	--

(NAME)

Have you completed two years of a foreign language in (AA and BACHELOR only): High School Daytona State Other _____

Are you a member of Phi Theta Kappa (PTK): Yes No

I expect to graduate at the end of (check one): Fall Semester 20____ Spring Semester 20____ Summer Semester 20____

If you have not met requirements for graduation for the term above, it will be your responsibility to reapply to the Records Department by the deadline of the new semester/term applying under and pay another \$25 fee for processing of the application.

In order to receive an AA degree and/or a BS or BAS degree, a student must successfully complete all parts of the **CLAST** exam or receive the **CLAST** Alternative. For information to determine eligibility for the Alternative, please refer to the graduation requirements in the College catalog. If you have not registered to take the **CLAST**, contact the Assessment Service Center at any Daytona State College Campus.

You must attach a degree audit with each graduation application submitted.

I have checked the course requirements for my degree or certificate. I also understand that I must meet any and all of my financial obligations to the College before the date of graduation.

 Student Signature

- THERE IS ONLY ONE FORMAL GRADUATION CEREMONY HELD IN MAY -

SECTION II - For Associate of Science, Associate of Applied Science, Bachelors and Certificate Applicants Only

Take an unofficial copy of your transcript and attached degree audit along with this application to your program chairperson to complete this section.

The student named above will be eligible to receive a (check one):

Associate of Science Associate of Applied Science Bachelor of Science Bachelor of Applied Science Certificate
 under catalog year _____ in _____ if during the current semester/term, he/she
(NAME OF PROGRAM)

completes the following course(s) and meets the general education requirement course(s): _____

If the program of study requires a test exit score please provide passing scores. Name of test _____ Scores: _____

Chairperson signature: _____ Date: _____

SECTION III - Dual Enrollment/Early College Students who have not yet graduated from high school only

Dual Enrollment applicants must have this section signed by their advisor.

Advisor's signature: _____

Expected high school graduation date: _____